

For full-time and part-time students

Revised: October 2024

Eligibility and Instructions:

1. Applicants must be a member in good standing of HSA or be the child (aged 35 or younger) of an HSA member, who is continuing or proceeding to a full-time or part-time program of studies in any field leading to a recognized certificate, diploma, or degree at a public post-secondary educational institution.
2. Twenty \$2000.00 full-time and four \$1000.00 part-time bursaries will be awarded for certificate, diploma and degree programs. The Education Committee ranks applications based on financial need, the personal statement, and a written statement about unions.
3. Awards must be claimed by November 30th in the year in which they are awarded.
Previous HSA scholarship or bursary winners are ineligible.
4. Please send one email that includes your application to education@hsabc.org. Applications may be mailed if electronic submission is not possible.
5. Applications must be completed in full. Incomplete or late applications will not be considered.
6. Generative Artificial Intelligence (AI) submissions will not be accepted.
7. Applications must be received by the HSA office or post-marked by Friday, January 10, 2025 at 11:59pm to be considered. **Funds will be awarded upon verification of registration and attendance in the course/program.**
8. All financial information will be kept in confidence in accordance with the Personal Information Protection Act.

Bursary Application



I am applying for a Full-time or Part-time Bursary

1. First and Last Name _____

2. Email _____

3. Mailing address _____

City _____ Postal Code _____

Province _____ Phone number _____

4. HSA membership You Parent

5. Have you received an HSA scholarship or bursary before? Yes No

6. What year of your program/course will you be in during the next academic year?
How many years are in the program in total?

7. Last two education institutions attended:

Name of Institution	Location	Date of Attendance
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8. Program of studies and post-secondary institution for upcoming academic year:

9. If you have children, please complete the following:

Number of children _____ Ages _____



10.

Complete if you are the child of an HSA member:

Your date of birth _____

Name of HSA parent _____

Place of employment of HSA parent _____

Information regarding parents:

- (i) Are you financially independent of your parents? (i.e., maintain a separate residence and receive minimal financial support.) Yes No

If no, complete (ii) and (iii)

(ii)

	Name	Occupation	Gross Annual Income
Parent 1			
Parent 2			

- (iii) List dependents of your parents/guardian/sponsor (excluding yourself). Do not include children who are independent and working full-time.

Name	Age	Post secondary institution to be attending <i>(if applicable)</i>



11.

This section on expenses and resources must be clear, precise, and accurate

Estimated Expenses & Resources for Upcoming Academic Year (please include all income and expenses)	
Estimated Annual Expenses	Estimated Annual Resources
Tuition Fees	Bank Balance (Sept 1)
Books, supplies	Part-time income during term
Rent, mortgage	Canada Student Loan
Food	BC Loan/Provincial Assistance
Transportation	(EI) Employment Insurance, etc.
Medical	Bursaries/scholarships already received
Childcare	Financial assistance (parents)
Miscellaneous	Investments (RRSP/GIC/TFSA/RESP)
	Income (summer job, etc.)
	Partner's Income
	Value of vehicle/s owned
Total Expenses	Total Resources

Total Expenses less Total Resources = need

\$

* The Education Committee assesses financial need by assigning a maximum of 12 points. The rubric is found at the end of this document.

12. Special Circumstances:

Are there additional financial or other challenges you face that the selection committee should be aware of? (i.e., this could be, but is not limited to, medical conditions(s), disability, extenuating family and/or caregiving circumstances, single parenthood, experiences navigating systemic barriers such as racism, sexism, homophobia, transphobia, etc. in intersecting ways)?

word count:

* The Education Committee assesses special circumstances by assigning a maximum of nine points. The rubric is found at the end of this document.

13. Personal Statement:

Please use the space provided to answer the following with a maximum of 250 words:

- A. Write a summary of your hobbies, skills, interests, and participation in school, community, sports, etc.

Personal Statement Answer (250 words):

word count:

B. Respond to two of the following four questions (maximum 250 words for each question and please specify which questions you are answering):

Notice – If you are applying for both a Bursary and a Scholarship, please **do not** respond to the same questions for both applications.

1. What the union means to me?
2. What are the benefits of a strong labour movement in Canada?
3. How could unions be made more relevant?
4. How might unions make every job a good job?

* The Education Committee scores part A and B of the personal statement assigning a maximum of six points using a three-level rubric. The rubric is found at the end of this document.

Personal Statement Answer (250 words): (Please specify which two questions you are answering.)

word count:



Personal Statement Answer (250 words): (Please specify which two questions you are answering.)

word count:



I confirm that all the information provided is correct, and I consent to HSA collecting, using, and disclosing my personal information in accordance with the following privacy statement.

HSA is committed to using the personal information we collect in accordance with applicable privacy legislation.

By completing this form, I am consenting to have HSA use the submitted information for the purposes of determining whether I am eligible for a bursary.

I am consenting to HSA publishing my name in a list of bursary winners in an HSA publication, if HSA awards me a bursary.

Signature: _____ Date: _____

Submit to:

Education	180 East Columbia	Telephone	Toll free
Department:	New Westminster	604-517-0994	1-800-663-2017
Education@hsabc.org	BC, Canada	Facsimile	Facsimile toll free
(Attach .pdf)	V3L OG7	604-515-8889	1-800-663-6119

Applications will be scored by the Education Committee with a maximum of:

- 12 points for financial need
- 9 points for special circumstances
- 3 points for personal statement A
- 3 points for personal statement B

Scoring Rubric is on the following page.

Financial Need Rubric

Twelve points maximum

Criteria	Level 1	Level 2	Level 3
Financial Need	Minimal Financial Need	Modest Financial Need	Great Financial Need

Special Circumstances Rubric

Nine points maximum

Criteria	Level 1	Level 2	Level 3
Special Circumstances	Minimal Special Circumstances	Modest Special Circumstances	Exceptional Special Circumstances

Personal Statement: A

Three points maximum

Criteria	Level 1	Level 2	Level 3
Community Engagement	Minimal	Modest	Exceptional

Personal Statement: B

Three points maximum

Criteria	Level 1	Level 2	Level 3
Unionism	Minimal	Modest	Exceptional