

For full-time and part-time students

Revised: November, 2017

Eligibility and Instructions:

1. Applicants must be a member in good standing of HSA or be the child (aged 25 or younger) of an HSA member, who is continuing or proceeding to a **full-time** program of studies in any field leading to a recognized certification, degree or diploma at any public post-secondary educational institution.
In addition, HSA members are eligible to apply for part-time bursaries.
2. Twenty \$1000 full-time and four \$500 part-time bursaries will be awarded. This is a competition, and the Education Committee ranks applications based on financial need, the personal statement, and an essay about unions.
3. Awards must be claimed by November 30th in the year in which they are awarded. Previous HSA scholarship or bursary winners are ineligible.
4. Please send one email that includes your application and transcripts to **education@hsabc.org**. Please scan and email transcripts, rather than mailing them. Please note: unofficial transcripts and scanned versions of official transcripts are accepted. Applications may be mailed if electronic submission is not possible.
5. Applications must be completed **in full**, and include transcripts to be considered.
6. Applications must be received by the HSA office or post-marked **by February 23, 2018** to be considered. Funds will be awarded upon verification of registration and attendance in the course/program.
7. All financial information will be kept in confidence in accordance with the Personal Information Protection Act.

Please print answer all applicable questions carefully

I am applying for a Full-time or Part-time award.

1. Name in full _____ E-mail _____
2. Mailing address _____
City _____ Postal Code _____
Telephone numbers (home) _____ (work) _____
3. HSA membership: You Mother Father

Complete if you are the child of an HSA member:

Place of employment of HSA member _____ Tel (w): _____

Name of HSA member _____

4. Have you received an HSA award before? Yes No

5. Date of Birth _____

6. Year you completed high school or GED (General Education Diploma): _____

7. Last two education institutions attended:

Name of Institution	Location	Dates of Attendance
_____	_____	_____
_____	_____	_____

8. Program of studies and post-secondary educational institution in which you will be registering:

9. **Academic information:**

- (i) Applicants from secondary schools must include an electronic version of their most recent transcript.
- (ii) Students applying with previous post-secondary credit (college, university or technical school) must submit an electronic transcript of their most recent period of study.

Transcript emailed with application? Yes No

10. (a) Are you eligible for a Canadian or Provincial Student Loan? Yes No

(b) If yes, have you applied for a Student Loan? Yes No

If no, please give the reason:

11. Total educational debt from Canadian and provincial loans (less loan remission) to date: \$ _____

12. **Financial information for one academic year:**

Tuition, Books & Supplies	Transportation	Housing/Living Costs	Total Costs
_____	_____	_____	_____

How will you be paying for your education?

Self / Savings _____ % Loans _____ % Spouse/Family _____ %

What was your gross income last year? \$ _____

If you are married and/or have children, please complete the following:

Number of Children _____ Ages _____

Partner's Name _____ Partner's Occupation _____ Annual Income \$ _____

Address _____

What is your estimated household income for this year? \$ _____

Where will you be living while in school? _____

13. Where will you be living this summer? Parents Own Home Rental Other

14. If you will be working part-time during the academic term, please complete the following:

Name of Employer: _____

Estimated monthly average number of hours of work _____ Estimated monthly wage \$ _____

15. Where will you be living during the academic term?

Parents Own Home Rental Residence Other _____

16. If you own a car or other motor vehicles, indicate: Make _____ Model _____ Year _____

17. State total value of assets and investments (e.g., savings, bonds, stocks, term deposits, RRSPs): \$ _____

18. Do you have an RESP? Yes, amount \$ _____ No

19. Information regarding parents: *To be completed by children of HSA members.*

(i) Are you financially independent of your parents? (i.e. maintain a separate residence and receive minimal financial support.) Yes No **If no, complete (ii) and (iii)**

	Name	Occupation	Gross Annual Income
(ii)	Parent 1		
	Parent 2		

(iii) List dependents of your parents/guardian/sponsor. Do not include children who are independent or working full-time.

Name	Birthdate	Post-secondary institute to be attending (if applicable)
_____	_____	_____
_____	_____	_____
_____	_____	_____

20. **Special Circumstances:**

Are there additional financial or other challenges you face that the selection committee should be aware of (i.e., medical condition/extenuating family circumstances requiring additional finances, single parent, etc.)?

The Education Committee assesses special circumstances by assigning a maximum of five points, with one point for minimum challenges, and as many as five points for great challenges.

21. **Personal Statement:**

Please use the space provided in the appendix to answer **both** A and B:

A) Write a brief summary of your hobbies, skills, interests, and participation in school, community college, church, sports, etc., activities (one paragraph maximum).

B) Respond to **two** of the following four questions (one paragraph for each question):

1. Describe a time when you demonstrated, publically or privately, a commitment to social justice and made a positive contribution to a community or individual.
2. Describe a time when you had to use your spoken or written communication skills in order to get a point across that was important to you.
3. Describe a situation in which others depended on you to help complete a project or achieve change.
4. Describe a time when you felt it was necessary to modify or change your actions in order to respond to the needs of another person.

The Education Committee scores part A and B of the personal statement using a four-point, three-level rubric for each question. An example of the rubric is found at the end of this document.

22. **Essay:**

Please use the space provided in the appendix to write an essay about **one** of the following: (**maximum 250 words**)

1. What the union means to me...
2. What are the benefits of a strong labour movement in Canada?
3. How could unions be made more relevant to young people ?
4. How might unions make every job a good job?

The Education Committee scores the essay using a four-point, four-level rubric. An example of the rubric is found at the end of this document.

23. I confirm that all of the information provided is correct: Date _____

Submit to:	Education Department: education@hsabc.org (attach .pdf and transcripts)	180 East Columbia New Westminster BC, Canada V3L 0G7	Telephone 604/517.0994 Facsimile 604/515.8889	Toll free 1.800/663.2017 Facsimile toll free 1.800/663.6119
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HSA is committed to using the personal information we collect in accordance with applicable privacy legislation. By completing this form, you are consenting to have HSA use the submitted information for the purposes of conducting our representational duties as a union, and in providing services to our members. For further information, please contact the HSA Privacy Officer. The full HSA privacy policy is available on-line at www.hsabc.org.

Personal Statement Answer:

Name of Applicant: _____

Date: _____

Criteria	Level 1	Level 2	Level 3	Level 4
Content	Main ideas are difficult to discern.	Main ideas lack clarity.	Main ideas are clear.	Main ideas are sophisticated.
	Support for main ideas is lacking.	Some support for main ideas.	There is sufficient support for the main ideas.	There is thorough support for the main ideas.
Communication	Argument/description lacks clarity.	Argument/description is sometimes or partially clear.	Argument/description is clear.	Argument/description is clear and convincing.
	Level of expression is limited for the purpose, i.e. tone, language-use.	Level of expression is low or suits the purpose to a low degree i.e. language use, tone.	Level of expression is adequate to the purpose i.e. language use, tone.	Level of expression artfully suits the purpose i.e. language use, tone.
Organization	Overall organization is ineffective: unclear beginning, middle, end; no transitions between ideas.	Overall organization is inconsistent: some problems with beginning, middle, ending and transitions.	Overall organization is effective. Clear beginnings, middles, ends and transitions.	Overall organization is highly effective. Clear parts and artful transitions.
Conventions	Numerous errors in spelling and/or grammar and/or punctuation that seriously interfere with communication.	Several errors in spelling, grammar, punctuation that interfere with communication to some degree.	Minor errors in spelling, grammar, and punctuation that are not sufficient to interfere with communication.	Few if any errors in spelling, grammar, punctuation.

Name of Applicant: _____

Date: _____

Criteria	Level 1	Level 2	Level 3	Level 4
Content	The answer is difficult to discern.	The answer lacks clarity.	The answer to the question is clear.	The answer to the question is sophisticated.
	Example from experience is lacking.	Some examples from experience are described.	There are sufficient examples of experience.	There are thorough examples of experience.
Organization	Overall organization is ineffective: unclear beginning, middle, end; no transitions between ideas.	Overall organization is inconsistent: some problems with beginning, middle, ending and transitions.	Overall organization is effective. Clear beginnings, middles, ends and transitions.	Overall organization is highly effective. Clear parts and artful transitions.
Conventions	Numerous errors in spelling and/or grammar and/or punctuation that seriously interfere with communication.	Several errors in spelling, grammar, punctuation that interfere with communication to some degree.	Minor errors in spelling, grammar, and punctuation that are not sufficient to interfere with communication.	Few if any errors in spelling, grammar, punctuation.