



February 2021

Re: 2021 Election of Regional Directors (Regions 1, 3, 5, 7, and 9)

Thank you for your interest in the position of HSA Regional Director.

Members who stand for election have the opportunity to share their views and contribute to the policies and goals of HSA as members of the union's Board of Directors. This, in turn, helps stimulate discussion among all members - a crucial element in maintaining open and democratic channels throughout the union.

Accompanying this letter is the following information. Please read all the information carefully:

- (1) an excerpt from the HSA Constitution related to Regional Directors;
- (2) a description of the roles and responsibilities of Regional Director;
- (3) a nomination form;
- (4) HSA Policy FIN 33.00: Allowable Spending for Candidates Running for Office of Regional Director
- (5) Candidate for Regional Director Statement of Campaign Expenses Form (Form 33.00(a))
- (6) HSA Policy ELEC 6.06: Election of Regional Directors
- (7) HSA Agreement on Use of Region's Member Lists
- (8) HSA Policy BRD 6.02: Privacy of Personal Information
- (9) HSA Policy ELEC 8.01: Support for a Candidate Seeking Elected HSA Office
- (10) HSA Policy COM 10.00: Social Media
- (11) a list of dates and deadlines relating to the 2021 elections;

As per the attached policies, candidates for Regional Director are asked to submit a photo and written submission of no more than 300 words, along with a completed nomination form. If an election is required, your submission and photo will be sent to all members in your region following the deadline for nominations. Nomination forms, photos and information about candidates must be received in the HSA office **by midnight, Friday, March 19, 2021.**

If an election is required, then candidates who provide a signed "Agreement on use of Member List" will be sent a contact list for members in your region, which may be used for campaign purposes in accordance with the guidelines outlined in the Agreement. ****Please note that in 2021 voting will be by electronic balloting.***

In addition, the policy requires that the union coordinate an all-candidates meeting in each region where an election is required (i.e., when there is more than one nominee).

The all candidates' meetings will be scheduled as follows:

- Region 1: Sunday, March 21, 7-8 p.m. (pst)
- Region 3: Monday, March 22, 7-8 p.m. (pst)

- Region 5: Tuesday, March 23, 7-8 p.m. (pst)
- Region 7: Wednesday, March 24, 7-8 p.m. (pst)
- Region 9: Thursday, March 25, 7-8 p.m. (pst)

Please hold the date for the all-candidates' meeting scheduled for your region. If you are scheduled to work at that time, please make arrangements to take union leave as soon as possible. This union leave falls outside of the spending limitations under the campaign spending policy. (HSA Policy FIN 33.00)

Members may campaign for election and are entitled to spend up to the prescribed limits during the campaign period of February 26 to April 23, 2021.

Please read HSA Policy FIN 33.00 – Allowable Spending for Candidates Running for Officer of Regional Director carefully to understand the campaign spending policy allow for:

- Up to \$500 for campaign materials, meetings, and communications
- Up to \$750 for travel within the region
- Up to \$500 for family and dependant care.

A candidate must record all expenses, including in-kind expenses, on the prescribed form, FIN 33.00(a) Candidate for Regional Director Statement of Campaign Expenses Form. This statement must be completed, signed, and submitted to the HSA Elections Committee within 30 days of the election results being published. The statement may be delivered in person or by mail to the HSA office in New Westminster, or by email to info@hsabc.org.

Any spending over the limit is subject to investigation and discipline under Article 15 of the HSA constitution.

Please note that successful candidates are automatic delegates to the 2021 Annual Convention (June 2 - 4, 2021) and must be in attendance.

Once again, thank you for taking an interest in this important position for HSA. Please submit required forms and information to info@hsabc.org